

Minutes



Performance Measures Committee meeting #63

Date: 27 November 2012

Time: 9:00 am – 10:00 am

Place: Teleconference

In attendance:

Name	Stakeholder group
Peter Darbyshire	Graymont Inc.
Crystal Parrell	Alberta Environment and Water
Ruth Yanor	Mewassin Community Council
Celeste Dempster	CASA

The meeting began at 9:00 am. Quorum was achieved.

Action Items:

Action items	Who	Due
62.1: Celeste will investigate the current system that is in place to track recommendations and ensure follow-up.	Celeste Dempster	Done. An update will be provided at the next meeting. Carry forward.
62.5: Celeste will contact the Co-Chairs to follow-up on recommendation 8-1 from the 2003 Data Issues Group.	Celeste Dempster	In progress. Carry forward.
63.1: Celeste will administer the 'Recommendation Implementation Assessment Questionnaire' for the two recommendations that were identified as substantive from 2008.	Celeste Dempster	By next meeting.
63.2: Celeste will investigate the origins of the definitions of administrative, operational and substantive that are used in the calculation of Performance Measure #3 for discussion at the next meeting.	Celeste Dempster	By next meeting.
63.3: Celeste will poll for dates for a meeting in January 2013.	Celeste Dempster	ASAP.

1) Administrative Items

The Agenda and Meeting Objectives were approved by consensus.

The minutes from meeting #62 were approved by consensus.

Action items from meeting #62 were reviewed as follows:

Action items	Who	Due
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61.4: The Committee will present the Low-Rated Recommendation Matrix to the board at the March 2011 meeting.	Peter Darbyshire, Ruth Yanor	Done.
61.6: Once Action Item 61.5 is complete, Celeste will follow-up with the relevant parties, who were identified at the meeting, for a status update (on low-rated recommendations).	Celeste Dempster	Done. Information has been added to low-rated recommendation matrix.
62.1: Celeste will investigate the current system that is in place to track recommendations and ensure follow-up.	Celeste Dempster	Done. An update will be provided at the next meeting. Carry forward.
62.2: Celeste will follow-up with the HAHT on recommendation 30 and 36 from the 1998 Flaring and Venting Team.	Celeste Dempster	Done. Information has been added to low-rated recommendation matrix.
62.3: Celeste will contact HAHT to obtain an update on their review of recommendations 2 and 4 from the 2003 HAHT report.	Celeste Dempster	Done. Information has been added to low-rated recommendation matrix.
62.4: Celeste will contact the Co-Chairs to follow-up on recommendation 3 from the 2002 Acidifying Emissions Team.	Celeste Dempster	Done. Information has been added to low-rated recommendation matrix.
62.5: Celeste will contact the Co-Chairs to follow-up on recommendation 8-1 from the 2003 Data Issues Group.	Celeste Dempster	In progress. Carry forward.
62.6: Bob will follow-up on recommendation 5-10 from the 2003 Data Issues Group.	Crystal Parrell	Done. Information has been added to low-rated recommendation matrix.
62.7: Celeste will prepare a first draft of the 2011 annual report and send it to the Committee for review.	Celeste Dempster	Done.

2) Performance Measure #3

The Committee reviewed recommendations approved by the Board in 2008 and classified them as administrative, operational or substantive. In 2008, the Board approved 10 recommendations from the Confined Feeding Operations (CFO) Project Team and 2 recommendations from the Human and Animal Health Team. The Committee found that Recommendations 7 and 8 from the CFO Project Team were substantive.

Action Item 63.1: Celeste will administer the 'Recommendation Implementation Assessment Questionnaire' for the two recommendations that were identified as substantive from 2008.

The remaining recommendations were classified as either operational or administrative as per the table below.

Rec #	Recommendation	Category
<i>Confined Feeding Operations Project Team</i>		
1	The Government of Alberta, led by Alberta Agriculture and Rural	O

	Development, with support from Alberta Environment and advice from a multi-stakeholder group formed for this purpose, compile an inventory for CFO air emissions in Alberta based on the US EPA National Air Emissions Monitoring Study, with the inventory to be completed by March 31, 2011.	
2	Alberta Environment, with support from Alberta Agriculture and Rural Development and the intensive livestock industry, conduct specific studies in areas with CFOs, using suitable source apportionment methods to estimate the contribution of CFO emissions of the five priority substances relative to other sources of these emissions. These studies are to be completed by December 31, 2010.	O
3	Alberta Agriculture and Rural Development: a) develop, with input from all stakeholders, an ambient monitoring plan for ammonia, H ₂ S, PM and VOCs to determine current ambient levels around CFOs. The plan will include timelines, budget, methodology (with reference to the Air Monitoring Directive), and responsibilities; b) undertake ambient air monitoring of ammonia, H ₂ S, PM and VOCs around CFOs, based on the above plan, beginning in 2008; and c) submit a status report by March 31, 2009, with a final report on results to be submitted by March 31, 2010 to CFO project team stakeholders and the Alberta Ambient Air Quality Objectives Stakeholder Advisory Committee.	O O O
4	The Alberta Ambient Air Quality Objective Stakeholder Advisory Committee defer its decision on a 24-hour ambient objective for ammonia until April 2009, at which time the AAAQOSAC will determine if they have sufficient information from the ambient air monitoring study on which to base a decision.	O
5	Alberta Agriculture and Rural Development and the CFO industry develop a plan to submit to the Government of Alberta and research agencies for funding to do a study to quantify the reductions in priority emissions and odour, and any other benefits, from frequent manure removal, manure application, and moisture management.	O
6	Alberta Agriculture and Rural Development lead a paper study on the following five management mechanisms, to assess their potential to favourably affect emissions, ambient air quality, nutrient recovery, and other potential benefits, and report back to CFO project team stakeholders by March 31, 2009, at which time consideration will be given as to where the research might be applied. • Biocovers • Bottom loading • Shelterbelts • Composting • Dust palliatives	O
7	The CFO industry develop an odour management plan template for	S

	use by operators in the intensive livestock industry. The plan will be based on economic feasibility, scientific evidence of odour reductions, and new technology, specifically best available technology economically achievable (BATEA), and will be ready for use by January 2009.	
8	The CFO industry work with operators in problem areas to develop a site specific odour management plan. The Government of Alberta will provide resources (expertise, skills, knowledge) to assist with plan development and implementation. Problem areas will be identified using information from the NRCB and the industry. In working with operators, the industry and government may want to consider measuring odour around CFOs.	S
9	The NRCB and Alberta Agriculture and Rural Development work with all involved parties to develop a plan by March 31, 2009 to improve communications and relationships among stakeholders regarding information related to CFOs. The following are areas where attention should be focused to improve communications and stakeholder relationships: <ul style="list-style-type: none"> • Alternative dispute resolution processes,¹ • Communications between agencies and Government of Alberta departments, and • Communications between the NRCB and complainants. 	O
10	The CASA secretariat reconvene the CFO team in January 2011 to: <ol style="list-style-type: none"> a) review the implementation status and outcomes of recommendations made in this report, b) assess the success of these activities, and c) make any further recommendations, if needed, to reduce air emissions from CFOs in Alberta related to this strategic plan. 	A A O
<i>Human and Animal Health Team</i>		
1	The Syndromic Surveillance Network be accepted as a means of implementing the Comprehensive Human Health Monitoring System, and the previous non-consensus recommendation on the 1-800 number and the consensus recommendation to disband the team be withdrawn.	O
2	Alberta Health and Wellness report to the CASA Board on the implementation of the Syndromic Surveillance Network for the purpose of enhanced environmental health surveillance by June 2009.	O

The Committee discussed the definitions of administrative, operational and substantive and whether they accurately represent the spirit of Performance Measure #3. The Committee decided that this discussion should be continued at a later date.

Action Item 63.2: Celeste will investigate the origins of the definitions of administrative, operational and substantive that are used in the calculation of Performance Measure #3 for discussion at the next meeting.

3) Next Steps

At the next meeting, Celeste will share the results of Performance Measure 3 (based on the results of the Recommendation Implementation Assessment Questionnaire) as well as the results of Performance Measure 5 (which are calculated in early January by CASA's Communications Officer). At this time, the Committee will also review the low-rated recommendations matrix and prepare their recommendations to the Board. This content will form the 2012 PMC Annual Report which will be presented to the Board in March 2013.

Action Item 63.3: Celeste will poll for dates for a meeting in January 2013.