

# Final Minutes



## Ambient Monitoring Strategic Planning Team Meeting #41

Date: Thursday, October 9, 2008  
 Time: 2:00 to 3:45 pm  
 Teleconference

### In attendance:

Name	Stakeholder group
Michael Bisaga	LICA and PASZA
Kerra Chomlak	CASA
Linda Jabs	CASA
Kim McLeod	CASA
Bob Myrick	Alberta Environment
Roxanne Pettipas	ConocoPhillips/ CAPP
Krista Phillips	CAPP
Kim Sanderson	CASA
Chris Severson-Baker	Pembina Institute
Mike Zemanek	Alberta Health and Wellness

### With regrets:

Name	Stakeholder group
Keith Murray	Alberta Forest Products Association (corresponding)
Ken Omotani/ Angela Ball	TransAlta Corporation
Ian Peace	Residents for Accountability in Power Industry Development
David Spink	Prairie Acid Rain Coalition
Kevin Warren	Parkland Airshed Management Zone
Brian Wiens	Environment Canada

### Action Items:

Action items	Who	Due Date
33.9: Team representatives will brief the new Deputy Minister about informing the minister about the AMSP and funding.	TBA	Before March 2009
38.6: The Costs Subgroup will develop clear language for the key definitions of the types of monitoring e.g., fenceline.	Costs subgroup	Nov 15
38.10: Bob will advise Kerra when the Cape report has been officially released so it can be posted on the CASA website. It will clearly be marked "draft."	Bob	Oct 31
39.2: All AMSP team members should talk to their sectors to encourage them to support air monitoring as part of the new Clean Air Strategy. Merry and Mike will champion with the CAS team the idea of ambient monitoring being an important part of the CAS, and that the CAS is an opportunity to secure support for long-term funding for	Merry Turtiak, Mike Zemanek	ongoing

<b>Action items</b>	<b>Who</b>	<b>Due Date</b>
monitoring. The intent is to raise the profile of ambient monitoring within the CAS, as it is relevant to all four contemplated strategic directions. If the CAS indicates the need for a comprehensive air monitoring network, the AMSP will be in place to respond.		
39.3: Kerra will distribute a list of CAS team members to the AMSP team, along with some of the draft text on monitoring for the CAS.	Kerra Chomlak	Nov. 7
39.6: Bob Myrick will test the proposed recommendations with AENV.	Bob Myrick	Nov. 7
40.1: Workshop subgroup to achieve consensus on key messages from workshop report and draft a cover letter/memo to be sent to workshop participants along with a copy of the workshop report.	Workshop subgroup	November 7
40.3: Team members are to test Scenario 3(b) with their particular stakeholder groups and report back their findings to the next AMSP meeting.	Team members	Nov. 7
40.4: The Costs Subgroup is to take Scenario 3(b) and flesh it out to establish what the current costs are, what the future costs will be and come up with a delta that will address the transition.	Cost Subgroup	Nov.7
40.5: Bob to check on the political saleability of a clean air fund.	Bob Myrick	Nov. 7
41.1: Linda will distribute the proposed CFO monitoring plan to the team.	Linda Jabs	October 10
41.2: Linda will distribute additional details provided by Bob on numbers in the pie chart and definitions that are included in each section.	Linda Jabs	Nov. 7
41.3: Kerra will distribute key messages developed at the September 11 <sup>th</sup> meeting to the meeting and propose process for team to sign off on key messages before Cape report is released by AENV.	Kerra Chomlak	Oct. 31
41.4: Krista and Roxanne will advise Kerra regarding an industry member for the Implementation subgroup.	Krista Phillips, Roxanne Pettipas	Oct. 31
41.5: Linda will send the most current draft report to the team well ahead of the retreat.	Linda Jabs	October 10
41.6: Bob will see whether AENV could provide meeting space in Red Deer once retreat dates are known.	Bob Myrick	Oct. 31
41.7: Linda will poll for dates for the retreat for the week of November 17.	Linda Jabs	October 10
41.8: Kerra will draft a status report and circulate to the team to review.	Kerra Chomlak	Oct. 31
41.9: Kerra will follow up with ENGO members to ensure they are okay with not going to board in December.	Kerra Chomlak	Oct. 31
41.10: Bob will arrange for someone in AENV to put together an updated map with all the monitoring stations in Alberta.	Bob Myrick	Nov. 7

Roxanne convened the meeting at 2:05 pm.

# 1 Administration

## a. Approve agenda

Roxanne reviewed the meeting purpose and agenda. An item was added on Next Steps. The revised agenda was approved.

## b. Approve minutes from September 11<sup>th</sup> meeting

The September 11 minutes were approved.

## c. Review action items from September 11

Action items	Status
33.9: Team representatives will brief the new Deputy Minister about informing the minister about the AMSP and funding.	This will be done before the team goes to the CASA board.
38.1: Bob will report back to this team on what the proposed CFO monitoring program might look like and any potential implications for the AMSP team.	Bob sent this plan to Linda, who will email to the team to review. This can be discussed at the next meeting.
39.2: All AMSP team members should talk to their sectors to encourage them to support air monitoring as part of the new Clean Air Strategy. Merry and Mike will champion with the CAS team the idea of ambient monitoring being an important part of the CAS, and that the CAS is an opportunity to secure support for long-term funding for monitoring. The intent is to raise the profile of ambient monitoring within the CAS, as it is relevant to all four contemplated strategic directions. If the CAS indicates the need for a comprehensive air monitoring network, the AMSP will be in place to respond.	Ongoing. Mike advised that one strategic direction is knowledge and information, and the idea of having a monitoring network to support a CAS will be integrated into the document.
38.3: Kerra will confirm if Mike Pawlicki is still an alternate on the team.	Several important industry members have not been attending, and this needs attention.
38.4: Kerra will check with urban and rural municipal board members about how they want to participate with this team.	In progress. AUMA is appointing a new member to the CASA board. Kerra is waiting to hear from AAMD&C representative.
38.5: Bob will provide additional details behind the numbers in the pie chart, and better define the stations that are included in each section.	Bob sent this to CASA. See action 41.2.
38.6: The team will develop clear language for the key definitions of the types of monitoring e.g., fenceline.	Carry forward. Cost subgroup will be working on this at their next meeting.
38.8: The Costs Subgroup will work up the costs and descriptions for the various scenarios	Superseded by action 40.4. Subgroup will only do scenario 3b.
38.10: Bob will put the Cape report through the AENV release process by Sept 30, and advise Kerra when it has been officially released so it can be posted on the CASA website. It will clearly be marked “draft.”	In process. Bob has not heard if report has been released.
39.3: Kerra will distribute a list of CAS team members to the AMSP team.	Carry forward. Kerra will also circulate some of the draft text on monitoring for the CAS.
39.4: CASA will draft some key messages related to release of the	Done. CASA will distribute the key

<b>Action items</b>	<b>Status</b>
Cape report for discussion at the next meeting.	messages.
39.6: Bob Myrick will test the proposed recommendations with AENV.	Carry forward. To be done by next meeting.
39.8: Kerra will check the files to see if the final workshop report and a cover note were sent out to participants. (See Action item 40.1)	Delete this item.
40.1: Workshop subgroup to achieve consensus on key messages from workshop report and draft a cover letter/memo to be sent to workshop participants along with a copy of the workshop report.	Carry forward.
40.2: Linda Jabs to send out Executive Summary and Table of Contents from the Cape report for team review and comment by September 19, 2008.	Done. No comments have been received.
40.3: Team members are to test Scenario 3(b) with their particular stakeholder groups and report back their findings to the October AMSP meeting.	Carry forward.
40.4: The Costs Subgroup is to take Scenario 3(b) and flesh it out to establish what the current costs are, what the future costs will be and come up with a delta that will address the transition.	Carry forward.
40.5: Bob to check on the political saleability of a clean air fund.	Carry forward. This is being considered within AENV.
40.6: CASA to set up a meeting for the Implementation subgroup. By next AMSP meeting they will have a report.	Roxanne and Krista are working to identify an industry member. This subgroup has not yet met. See action 41.4.
40.7: CASA to arrange a face-to-face Workshop Subgroup meeting to finish reviewing and categorizing the remainder of the Workshop Report and Feedback Summary and report back at the next meeting. As an agenda item, the subgroup is to agree by consensus on what will be included in the cover letter to workshop participants.	Done.
40.8: Bob Myrick to determine if and when we can provide a progress report to Alberta Environment.	Done. Bob keeps AENV informed on an ongoing basis.

**Action 41.1: Linda will distribute the proposed CFO monitoring plan to the team.**

**Action 41.2: Linda will distribute additional details provided by Bob on numbers in the pie chart and definitions that are included in each section.**

**Action 41.3: Kerra will distribute key messages developed at the September 11<sup>th</sup> meeting to the meeting and propose process for team to sign off on key messages before Cape report is released by AENV.**

**Action 41.4: Krista and Roxanne will advise Kerra regarding an industry member for the Implementation subgroup.**

#### **d. CASA Update**

The Clean Air Strategy team is now holding town hall meetings. The PM and Ozone team meets in early December.

### **3 Costs and Funding of Monitoring Network**

Krista provided an update on the work of the Costs Subgroup. The team had directed the subgroup to focus on scenario 3b, which includes the provincial monitoring network, all the airshed monitoring (whether it's part of the provincial network or not), plus a percentage of compliance monitoring that can be fit into the provincial network. Additional work is needed, including documenting assumptions. One assumption to test is the attribution of monitoring types to CACs (e.g., the assumption that 1/3 of acid deposition is due to each of NO<sub>x</sub>, SO<sub>x</sub> and ammonia). There could be a lot of sensitivity to these allocations, and additional scientific information is needed to support these coefficients. This work could be commissioned by the team or referred to another team or the MIC to be done during implementation of the AMSP. The subgroup will undertake some sensitivity analysis in any event. AENV is of the view that the coefficients can be determined after the plan is done. It is unclear yet what the implications of the sensitivities are. All industries need to consider this as there will likely be different ramifications for different industries.

The Costs Subgroup will be bringing three items forward to the team:

- What is the delta? A summary table needs to be done to show the delta and the sensitivity analysis.
- Documentation of all assumptions
- Monitoring definitions

Bob has done a great deal of excellent work to support the Costs Subgroup. One more face to face meeting and possibly one teleconference are still needed to complete the tasks.

### **4 Workshop Feedback and Response**

This subgroup has met once and had one teleconference. They are drawing on two sources of information: the draft workshop report (Q&As, breakout group reports) and the summary of feedback forms. All issues are being placed in one of four categories, depending on whether the issue is within the scope of the team and how the subgroup thinks the team should address it. Themes included double dipping, who will pay, roles and responsibilities, transboundary monitoring between provinces (specifically Alberta and Saskatchewan), compliance vs ambient monitoring and the role of fence line monitoring in an ambient monitoring network. Some issues can be addressed by relatively simple edits to the report, others are already being worked on by a subgroup, and others will require further discussion by the whole team.

The group needs one more meeting to complete its work and will have a final report to the team in November. They are compiling a table of all the issues, which will be shared with the team. ***The team agreed that all subgroup minutes should be circulated to the full team after they've been approved by the subgroup.***

## **5 Implementation Plan and Timelines**

This subgroup has not yet met, but likely only two meetings will be needed. They will aim to have a face to face meeting before the November retreat.

## **6 Next Steps**

At the last meeting, the team agreed that the subgroups would formulate recommendations that can go into the final report. While there is consensus on a number of elements in the report (principles, seven subprograms, and others), the team needs to go through the report to fill gaps, ensure the information is current, and review the recommendations, which will be done at the retreat.

**Action 41.5: Linda will send the most current draft report to the team well ahead of the retreat.**

The retreat will be held in central Alberta, probably Red Deer. If members have suggestions for specific venues in Red Deer or outside Red Deer, they should advise Alison Hughes or Kerra. The co-chairs will have a teleconference to discuss logistics and budget for the retreat. Linda advised that she will be away until early November and Kerra will take over project management duties in her absence.

**Action 41.6: Bob will see whether AENV could provide meeting space in Red Deer once retreat dates are known.**

**Action 41.7: Linda will poll for dates for the retreat for the week of November 17.**

*The team agreed that only team members will be invited to the retreat.*

## **7 Other Business**

The team will prepare a status report for the December CASA board meeting, and aim to have a final report in March 2009.

**Action 41.8: Kerra will draft a status report and circulate to the team to review.**

**Action 41.9: Kerra will follow up with ENGO members to ensure they are okay with not going to board in December.**

It was noted that at the March workshop, there was interest in seeing “dots on the map.” Is the team expected to compile such a map? Much of this information is already in the draft report, and members agreed that the team should consider including zones monitoring stations as well as others. AENV should have this information.

**Action 41.10: Bob will arrange for someone in AENV to put together an updated map with all the monitoring stations in Alberta.**

The meeting adjourned at 3:45 p.m.