

Draft Minutes



Airshed Zones Board Committee (AZBC)

Meeting #5 Teleconference

November 5, 2009

1 Administration

Jillian Flett chaired the meeting, which convened at 13:00.

a. Welcome and introductions

In attendance:

Name	Membership
Krista Phillips	Industry (Canadian Association of Petroleum Producers)
Jillian Flett	Government (Alberta Environment)
Bob Cameron	NGO (South Peace Environmental Association)
Kristina Friesen	Alberta Airshed Council (AAC)
Kerra Chomlak	CASA
Kim Sanderson	CASA
Gustavo Hernandez	CASA

b. Review meeting objectives

Meeting objectives were reviewed.

c. Approve agenda

Agenda items were approved by consensus.

d. Review previous minutes

Action items	Who	Result
1.1: Gustavo will draft the final report by Friday	Gustavo	Done
3.1: Krista and Kristina will consult their stakeholder members about regarding the funding concerns and ideas.	Krista and Kristina	Done
3.2: Krista, Jillian and Bob will consult their stakeholder groups on the AAC being included as a CASA Board member.	Krista, Jillian and Bob	Done
3.3: Krista, Jillian, Kristina and Bob will consult their stakeholder members about the recommended sector for the AAC.	Krista, Jillian, Bob and Kristina	Done

Action items	Who	Result
4.1: Krista, Jillian, Bob and Kristina will consult their stakeholder members about the recommended actions by this committee.	Krista, Jillian, Bob and Kristina	Done

e. Brief overview of CASA projects

Kerra provided a brief overview of CASA projects.

2 Review the draft Final Report

a. Format of the report – general overview

The format of the report was agreed.

b. Review the recommendations and options in the report

The recommendations were discussed. The committee feels that a different approach should be taken. Potential gaps that the AAC membership were discussed, but the committee members need time to clarify roles and potential gaps.

3 Confirm the decision for the December 1, Board meeting

4 Next steps

5 Other business, if any

There is not other business.

6 Adjournment

The meeting adjourned at 14:50