



SECONDMENT OPPORTUNITY

Project Manager Edmonton, Alberta

Are you interested in contributing to the resolution of air quality issues in Alberta? The Clean Air Strategic Alliance seeks an energetic, team-oriented, highly organized person to work in a secondment position as a project manager, starting in the summer 2009.

As project manager, you will provide leadership and direction to multi-stakeholder project teams to develop innovative solutions to air quality issues. In this position, you will manage team dynamics, identify issues that impact team progress and facilitate discussions. You will build positive working relationships with stakeholders. Most importantly, you will use your superior communication skills to help stakeholders convey their needs in a positive, forward-thinking manner, thereby identifying common ground that will lead to consensus recommendations. You will be required to act as the neutral, third party, to facilitate discussions. Therefore, as a government secondment, you must be able to keep your personal and government views separate from the discussion, and to focus on the team's overall objectives.

Project managers are responsible for developing and managing work plans and budgets for teams. Therefore, excellent project management skills are necessary to track progress of teams, and to ensure deadlines and financial obligations are met.

Ideally, the successful secondee will have the following credentials.

- A university degree
- A minimum of two years of work experience
- Well-developed project management skills
- An understanding of principles and processes for dispute resolution
- Experience in facilitating discussions
- Experience with environmental issues and Alberta stakeholders

The Clean Air Strategic Alliance (CASA) is a non profit society composed of representatives selected by industry, government and non government organizations. The mission of this partnership is to recommend strategies to assess and improve air quality in Alberta, using a consensus process. The CASA Secretariat operates in a small, collegial office environment where collaborative, open communication is highly valued.

Please submit your resume by June 30, 2009 to casa@casahome.org or by mail to CASA at 10035-108 Street, 10th floor, Edmonton, AB T5J-3E1.

More information about CASA is available at www.casahome.org.

Feel free to call Kerra Chomlak, Executive Director, for more information 780-427-9793.