

# Minutes



## *Indoor Air Quality Working Group Meeting #2*

**Date:** 06 December 2004

**Time:** 9:30 – 12:30

**Place:** 10<sup>th</sup> Floor Board Room, CASA

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### **In attendance:**

Name	Organization
Matthew Dance	CASA
Justin Balko	Alberta Health and Wellness
Darcy Garchinski	Northern Lights Health Region
Roger Steele	Building Owners and Management Association
Dennis Stefani	Calgary Health Region
Raymond Wong	Alberta Environment

### **Regrets:**

Name	Organization
Russell Miyagawa	Toxics Watch Society

### **Action Items:**

Task	Who	When
1.4: Contact the Home Builders Association and the Safety Codes Officers concerning their membership on the IAQ working group.	Roger	June 30 <sup>th</sup>
1.5: Contact the Alberta Union of Public Employees (Alberta Federation of Labour), the Canadian Mortgage and Housing Corporations and insurance companies (look for an industrial group), concerning their membership on the IAQ working group.	Russell	June 30 <sup>th</sup>
2.1: Consult with their stakeholder groups regarding the role of chair or co-chair.	AHW, BOMA and Toxics	14 January 2005
2.2: Brief Darcy on the CASA process prior to the next IAQ meeting.	Matthew	14 January 2005
2.3: Forward the IAQ Health Inspector Manual to Matthew for distribution to the team.	Dennis	14 January 2005
2.4: Forward contact information for Alf Durnie regarding the Alberta Building Code.	Darcy	14 January 2005
2.5: Contact Dr. Jerry Beach and enquire about WCB enforcement of IAQ standards.	Justin	14 January 2005
2.6: Ask Tim Leung about his interest in joining the IAQ team.	Matthew	14 January 2005
2.7: Ask Ed Gibbons about IAQ and municipalities.	Matthew	14 January 2005
2.8: Contact the AIHA president Sheldon Weatherby or Diane Radnoff.	Matthew	14 January 2005
2.9: Update the draft Terms of Reference and circulate to the group.	Matthew	14 January 2005

## 1. Administration

### a. Introductions

Introductions were made around the table.

### b. Approve agenda

The agenda was approved as tabled.

### c. Approve minutes

The minutes were approved with the following change:

- Page 3, under “How would the IAQ within a home be addressed?” the following point was removed:
  - Home pollutants are different from industrial or office pollutants.

### d. Review action items

- 1.1 Complete
- 1.2 Complete
- 1.3 Complete
- 1.4 Carry forward.
- 1.5 Carry forward.
- 1.6 Complete

### e. Process

Matthew indicated that typical CASA working groups usually have a chair or co-chairs from one or more of the stakeholder groups.

**ACTION 2.1: AHW, BOMA and Toxics will consult with their stakeholder groups regarding the role of chair or co-chair.**

**ACTION 2.2: Matthew will brief Darcy on the CASA process prior to the next IAQ meeting.**

## 2. Indoor air quality

### a. Draft terms of reference

The draft terms of reference were used as a tool to start discussions on IAQ and the possible role of this working group.

### Discussion

- Industrial indoor air quality is clearly and legislatively addressed by Alberta Workplace Health and Safety through their Chemical Hazard Regulation. This regulation legally defines acceptable air quality and management for industrial settings.
- However, the focus on “workplace buildings” seems to imply a focus exclusively on worker health and safety.
- Perhaps we need to/want to emphasize both workers and the public as these buildings, especially institutional buildings such as community centres, commercial recreational facilities (e.g. spas), hospitals, schools, lodges, clinics, daycares involve a significant public component.

- The range of roles that we can play includes educate, advocate and influence.
- Perhaps we can produce a Provincial Indoor Air Quality Guideline document
- A made in Alberta approach
- The Calgary Health Region is working with AHW on updating an inspection manual for health inspectors.
- There are many work camps in the north where the IAQ may be of concern.
- In addition, public places where workers may be impacted by poor IAQ, as well as members of the public who may use the facilities more ephemerally.
- There may be the potential for public health inspectors to issue an order based on an Alberta guideline.
- Who would set the guidelines for IAQ?
- Residences also suffer form poor IAQ, but is a difficult task to address.
- Cannot legislate good IAQ for private residences, but we may be able to tackle the problem through advocacy and education.

**ACTION 2.3: Dennis will forward the IAQ Health Inspector Manual to Matthew for distribution to the team.**

**b. Who do we need at the table?**

The team decided that the most efficient way to determine who should be at the table was to list the various pieces of legislation that defines IAQ.

<b>Federal Legislation</b>	<b>Provincial Legislation</b>	<b>Municipal Legislation</b>
Canadian Labour Code • Invite Health Canada	Occupational Health and Safety (AHW) • Industrial hygienist Matthew will contact the AIHA president Sheldon Weatherby or Diane Radnoff.	Do we need municipal enforcement people? Matthew will ask Ed Gibbons about IAQ and municipalities.
	Safety Codes Act • Alberta Building Code Darcy will forward the contact information for Alf Durnie.	
	Workman's Compensation Board Justin will contact the WCB.	
	Alberta Building Code Matthew will ask Tim Leung about the Alberta Building Code and how it relates to IAQ.	

**ACTION 2.4: Darcy will forward contact information for Alf Durnie regarding the Alberta Building Code.**

**ACTION 2.5:** Justin will contact Dr. Jerry Beach and enquire about WCB enforcement of IAQ standards.

**ACTION 2.6:** Matthew will ask Tim Leung about the Alberta Building Code and how it relates to IAQ.

**ACTION 2.7:** Matthew will ask Ed Gibbons about IAQ and municipalities.

**ACTION 2.8:** Matthew will contact the AIHA president Sheldon Weatherby or Diane Radnoff.

### **3. Next Steps**

1. Update the Terms of Reference to reflect today's discussion.
2. Set a next meeting date.

**ACTION 2.9:** Matthew will update the draft Terms of Reference and circulate to the group.

### **4. Next meeting**

Date: February 9<sup>th</sup>  
Time: 9:30 – 3:30 (tentative)  
Place: 10<sup>th</sup> Floor Board Room, CASA