

Draft Minutes



Electricity Framework Review Project Team, Meeting #13

Date: Tuesday, October 21, 2014

Time: 10:00 am to 1:00 pm

Place: Tele-Conference

Name

Stakeholder group

In attendance:

By Phone

Tom Marr-Laing

Pembina Institute

Wayne Ungstad

Friends of Chain Lakes

Njoroge Ngure

TransCanada

Ben Thibault

Pembina Institute

Shaun McNamara

Milner Power Inc.

In Person

Jim Hackett

ATCO

Kristi Anderson

Mewassin Community Council

Sushmitha Gollapudi

Alberta ESRD

Randy Dobko

Alberta ESRD

Brian Jackowich

Alberta Urban Municipalities Association

Robyn Jacobsen

CASA

Celeste Dempster

CASA

Michelle Riopel

CASA

Regrets:

Ahmed Idriss

Capital Power

David Spink

Prairie Acid Rain Coalition

Steven Flavel

Alberta Energy

Anamika Mukherjee

CAPP

Don Wharton

TransAlta

Rob Watson

Milner/Maxim Power

Al Schulz

CIAC

Rod Crockford

ENCANA

Marlo Reynolds

BluEarth Renewables

David Lawlor

Enmax

Guests:

Kim Sanderson (by phone)

Action items	Who	Due
8.1: Prepare wording around a smart grid recommendation as per discussions at meeting 8.	Kristi, Steven	Steven will provide an update at the next meeting.
11.3: Contact Encana and TransAlta to gauge their on-going participating on the team.	Robyn	On-going
12.5: Each caucus discuss and prepare remarks on the ETS one week prior to next meeting.	Co-chairs	Before next meeting
13.1: Provide feedback on the HEAT group's final report at the November 14 team meeting. This includes gathering feedback from members' respective constituencies.	All	At November 14 meeting
13.2: Share the CCME requirements for gas-fired generation that have been released in the Canada Gazette Part 1 with the CTRS task group.	Robyn	ASAP

The meeting convened at 10:00 am. Quorum was achieved.

1. Introductions and Administration

- a. The group did a round-table of introductions.
- b. The meeting objectives and agenda were approved as presented.
- c. The team reviewed and approved the minutes from meeting #12 as presented.
- d. The team reviewed the action items from previous meetings:

Action items	Who	Due
8.1: Prepare wording around a smart grid recommendation as per discussions at meeting 8.	Kristi, Steven	Steven will provide an update at the next meeting.
11.1: Provide a budget update at the next meeting, at which point the team can discuss the need to pursue more funding.	Robyn	Done.
11.3: Contact Encana and TransAlta to gauge their on-going participating on the team.	Robyn	Carry forward
11.14: Develop a draft table of contents for final report to be presented at the September team meeting.	Co-Chairs	Done. Agenda Item # 4
12.1: Circulate the website for the mandate letters for Alberta Energy and AESRD.	Robyn	Done
12.2: Circulate the 2011-2014 CASA Performance Evaluation document.	Robyn	Done
12.3: Forward the HEAT presentation to the team.	Robyn	Done
12.4: Circulate the Emissions Trading Regulation.	Robyn	Done
12.5: Each caucus discuss and prepare remarks on the ETS one week prior to next meeting.	Co-chairs	Carry forward
12.6: Poll for meetings in October, November, and December.	Robyn	Done.

Action Item 11.1: EFR Budget

- The estimated budget in the project charter was \$315,000. Funding received to-date totals \$229,370. We have spent and/or been invoiced for a total of \$170,691.
- Anticipated future expenditures are \$60,000 for the Communications Task Group and \$20,000 for the PM Management Plan Task Group. Both these task groups will provide the project team with more accurate costs once their workplans have been finalized. At that time, the team will need to discuss whether more finding is required to complete their work.
- Randy provided an update that the completion date for the AESRD grant has been extended to March 31, 2015.

2. Task Group Updates

Health and Ecological Assessment Task Group

- The group has revised recommendations based on project team's feedback. They will provide their final report to the team by October 31 (2 weeks before next meeting). The team will discuss the final report at their November 14 meeting.

Action Item 13.1: Team members should be prepared to provide feedback on the HEAT group's final report at the November 14 team meeting. This includes gathering feedback from members' respective constituencies.

Control Technologies and Reduction Strategies Task Group

- The task group has received the report from ERG on control technologies for gas-fired generation. This draft report has been forwarded to the team for their information.
 - The group dedicated their last meeting to discussing this report. Therefore, no further progress has been made on:
 - Coal-fired generation: the group has a working agreement.
 - Mercury standards: the group is waiting for information from industry on progress on Mercury capture and optimization is going.
 - Reciprocating engines: the group has a working agreement.
 - Bio-mass: the group is gathering some information.
- The team noted that Federal gas-fired requirements from the CCME have been released in Canada Gazette Part 1.

Action Item 13.2: Robyn will share the CCME requirements for gas-fired generation that have been released in the Canada Gazette Part 1 with the CTRS task group.

Base Case Working Group

- The task group has received the final emissions forecast report from EDC. This draft report has been forwarded to the team for their information. There is a working agreement that the 15% trigger has not been exceeded, but discussions are still on-going. They are expecting to send their final report to the team by mid-November.

PM Management Task Group

- This task group had their first meeting on October 9 and agreed to the following next steps:

- Industry members will develop a detailed description of current PM management programs and activities and future plans for continuous improvement.
 - This should include a detailed review of current PM management optimization activities (since 2003).
 - This review should include an assessment of each of the options identified in the 2010 ERG report.
 - For each option, the assessment should state whether the facility/unit has implemented the option.
 - If the facility/unit has not implemented the option, a rationale should be provided, including as much detail as possible. Information on costs would be helpful. It is understood that detailed information may need to be presented on a sector basis to ensure anonymity.
 - The assessment could include a commitment to exploring any of the options further.
 - The assessment should be on a facility basis, due to the variable ash content of coal.
- The task group will review each assessment collaboratively, allowing for comment from each member
- Based on the sum total of these assessments, the group will discuss whether current PM optimization is sufficient, or whether a PM Management System does, in fact, need to be developed.
- The need for a PM Management System should be reevaluated at each Five-Year Review.
- Industry's deadline for providing their reports is November 7. The group will meet in the week of November 17 to discuss.
- It was noted that the team should consider the possibility that this group may not be finished in time to report to the March Board meeting.

Implementation of Recommendations Task Group

- Peter, Jim, and Tom are taking the lead for each caucus. They have been tasked with gathering information from their caucus. Some feedback from the caucuses has been received, but it is not yet complete.

Communications Task Group

- This task group is preparing an RFP to hire a consultant to develop a Communications Plan for the project. The team confirmed that they would like to see the RFP for their information, but they do not need to approve it.
- The task group asked for feedback from the team about their expectations to host open houses. The team felt that they still wanted to be open to the idea of hosting open houses, although the main objective will be to inform people and not to gather feedback. The community of Wabumum was of special concern to the team and they felt that it would likely be necessary to conduct an open house in this community, at the least.
- The task group also requested feedback on a materiality analysis – this is aimed at distilling the public's top concerns, to help to direct messaging.
 - Key issues from the 2009 town halls were emissions trading, energy conservation, and decision-making.
 - The team suggested adding something messaging on the interplay between federal GHG policy and the framework

3. Final Report

The team reviewed the draft Table of Contents for their final report and provided the following feedback:

- Section 2.2 on the National Air Quality Management System needs to include information on all the federal initiatives, including the federal GHG Regulation.
- This section can likely be copied from the Working Group's report from 2011.

4. Next Meeting

Future meetings dates:

- Friday, November 14 in Edmonton.
- Monday, December 8 in Calgary.