

Minutes



Flaring and Venting Project Team Meeting #54

Date: Thursday, May 13, 2010
Time: 2:00 pm – 4:00 pm
Place: Tele-Conference

In attendance:

Name	Stakeholder group
Krista Phillips	CAPP
Jolene Shannon	Pembina Agricultural Protection Association
Andrew Higgins	CAPP/CNRL
Bob Barss	Alberta Association of Municipal Districts and Counties
James Vaughan	Alberta Energy Resources Conservation Board
Jim Spangelo	Alberta Energy Resources Conservation Board
Randy Dobko	Alberta Environment
Chris Severson-Baker	Pembina Institute
Wayne Hillier	Husky Energy
Robyn Jacobsen	CASA Secretariat
Petra Rowell	CASA Secretariat - support

With regrets:

Name	Stakeholder group
Randal McNeill	Husky Energy
Anna Maslowski	Alberta Energy
Karina Thomas	Alberta Health and Wellness
John Squarek	Small Explorers and Producers Association of Canada
Ian Peace	RAPID

Guests:

Name	Stakeholder group
Tammy Orban	Pembina Agricultural Protection Association
Colby Ruff	Pembina Agricultural Protection Association

The meeting convened at 2:00 p.m. Quorum was achieved.

1) Introductions

The team did a roundtable of introductions.

2) Administration

- a. Approval of the agenda: The purpose of the meeting was solely to review the draft report. Therefore, no agenda was required.
- b. Approval of the minutes from the previous meeting: minutes from previous meetings have been approved by e-mail.

3) Review of Report

Robyn led the team through the report page by page (comments recorded directly in the draft report).

4) Discuss the Workplan (what can be done in the next 6 months)

- i) The team will submit all editorial and substantive comments by May 21.
- ii) Petra and Robyn will revise the draft and re-circulate to team a few weeks later
- iii) Robyn will poll for team meeting dates (1 full day or 3 shorter teleconference) sometime the week of June 21.

Note: CAPP needs to have a final report by 2nd week of July in order to review through their process and still have time to get to CASA in Sept.

5) Next Meeting Date

Date	Time	Place
TBD		

6) Adjournment

The meeting was adjourned at 3:50 p.m.