

Draft Minutes



Enhanced Collaboration with the Water Council, meeting #6

Date: Tuesday, October 27, 2009
Time: 14:30 to 16:00
Place: Teleconference, Edmonton

1) Administration

Réjeanne chaired the meeting, which convened at 14:30.

a. Welcome and introduction

In attendance:

Name	Stakeholder group
Rejeanne Cool	Ind., ME Global Canada
Bob Cameron	NGO, South Peace Environmental Association
Tom Burton	Gvmt, Alberta Association of Municipal Districts & Counties
Dave Belyea	Gvmt, Alberta Environment
Gord Edwards	Alberta Water Council
Kerra Chomlak	CASA
Gustavo Hernandez	CASA

b. Review meeting objectives

The objectives were approved by consensus.

c. Approve agenda

Agenda approved by consensus.

d. Review preview minutes

Action items	Who	Result
1.1: Look at the opportunity to coordinate CASA and AWC board meetings in 2010.	Kerra, Gord	Carry forward
1.2: Consider an appropriate explanation to be included with the link to AWC on the CASA website and vice versa and be prepared to discuss at the next meeting.	Kerra, Gord	Carry forward
3.1: Provide information about the CASA Board meeting on December 1, 2009.	Kerra	December 1, 2009
3.2: Kerra and Gord will discuss collaboration opportunities on communications.	Kerra, Gord	Done

3.3: Facilitate staff, project managers and board members' educational presentations.	Kerra, Gord	2010
4.1: Update the draft report based on this meeting.	Gustavo	Done
4.2: Review report and recommendations in the draft report.	All	Done

e. Brief overview of CASA process

Kerra updated the CASA projects

2) The final report

a. Review the final report

The team members have agreed with most of the content of the final report. Recommendation 4 message will be improved by email.

3) Reporting to CASA Board

a. Stakeholder outreach

b. Reporting format

The committee agrees with the format of the report.

c. Who will present?

Réjeanne and Dave will present the final report at the Board meeting.

4) Communication Review

a. Key messages

The committee agree with the following three key messages:

- a. Through their respective secretariats, CASA and the Alberta Water Council already collaborate well and look for efficiencies in areas such as project management, finance, and information sharing.
- b. There were no apparent overlaps between CASA and Alberta Water Council projects, indicating that each organization fills a unique niche.
- c. Both CASA and the Alberta Water Council have agreed to consider how they engage in provincial initiatives such as the implementation of the Land-use Framework, including regional planning and cumulative effects management.

d. Report release

e. Objectives of any communication

The objectives are expressed in the key messages.

5) Other business, if any

No other business was identified.

6) Adjournment

The meeting adjourned at 16:00