

Draft Minutes



Airshed Zones Board Committee Meeting #2 Teleconference September 11, 2009

In attendance:

Name	Stakeholder group
Bill Clapperton	CNRL
Bob Cameron	South Peace Environmental Association
Jillian Flett	AENV
Michael Bisaga	AAC
Kristina Friesen	AAC
Kerra Chomlak	CASA
Linda Jabs	CASA
Gustavo Hernandez	CASA

Action Items:

Action items	Who	Due Date
2.1: Kerra will ask the CASA business planning committee for a short window of time on their October workshop agenda to discuss the link with the AZBC and zones.	Kerra Chomlak	Sep 17/09
2.2: Gustavo will draft three key questions to be considered by the committee; these questions represent the more important concerns of this committee and they will serve as background for the September 22 AAC meeting.	Gustavo Hernandez	Sep 16/09
3.1: The AAC will report back about who is the member and who is the alternate.	Michael Bisaga and Kristina Friesen	Next committee meeting
3.2: Kerra will ask the CASA board representatives from AUMA and AAMDC, Linda Osinchuk and Tom Burton, whether municipalities would like to be on the CASA board.	Kerra Chomlak	Sep 23/09
4.1: Linda will facilitate the AAC meeting on September 22 in collaboration with the AAC co-chairs.	Linda Jabs	Sep 22/09
4.2: Jillian will give a brief introduction of the committee's discussion at the AAC meeting on September 22.	Jillian Flett	Sep 22/09
4.3: CASA members will meet with AAC co-chairs to draft the relevant agenda items for the AAC meeting on September 22.	Michael Bisaga, Kristina Friesen, Kerra Chomlak, Linda Jabs and Gustavo Hernandez	Sep 17/09

1 Administration

- a. Kerra Chomlak convened the meeting at 9:10 a.m. Introductions were made.
- b. As Bill, Jillian and Bob were unable to chair the meeting, Kerra assumed this role for this meeting. Jillian will chair future meetings. Mike and Kristina, representing the Alberta Airsheds Council, were welcomed to their first meeting with the committee.
- c. Meeting objectives were reviewed.
- d. Agenda items were approved by consensus.
- e. Previous minutes were approved by consensus, and all action items in it were reported as done.
- f. An updated overview of CASA projects was exposed.

2 September 22 meeting preparation

- a. **Update from June 23 CASA Board meeting:** the objectives for this committee were reviewed based on June 23 board meeting; they are to understand the needs of airshed zones and CASA relationship with them, and to recommend whether airsheds should be included in CASA Board membership.
- b. **Review key issues identified by zones:** Airshed Zones have identified several topics that they could discuss, including: modifications in the historic functions; roles and responsibilities of airsheds; new policy development; and how new roles in air pollution management and monitoring could change responsibilities for Airshed Zones. These roles and responsibilities are evolving because of new frameworks, regulations and policies (e.g.: Ambient Monitoring Strategic Plan, Clean Air Strategy, Land Use Framework) and they could affect and redefine the activity, use, capacity and purpose of airsheds and the relationship with their stakeholders. There also needs to be clarity about the Planning and/or Management and/or Monitoring responsibilities of Airshed Zones.

Further questions and concerns arose about the endorsement of airsheds zones by CASA. The Airshed Zones Guidelines state the current Airshed Zones endorsement process and principles, but the committee agreed that it might be necessary to update some information as well as to be more specific in some points. In addition, it was agreed that other concepts in the guidelines should be added that they could state the relationship, roles and responsibilities between CASA and the Airshed Zones.

- c. **Estimate the impact of these key issues for CASA:** The committee agreed that it is necessary to better understand the assumptions about the relationship between airsheds and CASA and how this relationship could affect each of them.

The committee agreed that it is necessary to clarify the expectation from Airshed Zones to have a seat at the CASA Board and what Airshed Zones are looking for in this relationship (policy development, pre-approvals, etc). Clarity is required around airshed roles and how involved they will be in policy and management functions.

There was a question about whether government had developed clear direction on the role of Airshed Zones related to the Land Use Framework. It was clarified that there is no pre-determined, simple solution as of yet, but work is being done on this question.

From the point of view of CASA Board functionality, a concern arose about the possible double representation on the CASA Board of an airshed representative based on the multi-stakeholder representation of each Airshed Zone.

Finally, the committee discussed the role of airsheds in the CASA business plan.

Action 2.1: Kerra will ask the CASA business planning committee for a short window of time on their October workshop agenda to discuss the link with the AZBC and zones.

- d. **Outline key points and questions to clarify at September 22 meeting:** It would be beneficial to for all stakeholders to consider the impact of these issues on their stakeholder groups prior to the September 22, 2009 Alberta Airshed Council (AAC) meeting; that way, we can make good progress at this meeting. The committee agreed to develop summary questions with the more important concerns to be addressed, and to circulate this summary to the AAC meeting members prior to September 22.

Action 2.2: Gustavo will draft three key questions to be considered by the committee; these questions represent the more important concerns of this committee and they will serve as background for the September 22 AAC meeting.

3 Airsheds Zone Board Committee stakeholders

- a. **Identify and evaluate possible new membership representation in the committee:** Municipalities were identified as a potential addition to the committee. The possibility of additional government representatives should also be explored. In addition, Bill felt that there may be a CAPP member that has a greater understanding of airsheds and he will inquire about a possible industry replacement on the committee.

Action 3.1: The AAC will report back about who is the member and who is the alternate.

Action 3.2: Kerra will ask the CASA board representatives from AUMA and AAMDC, Linda Osinchuk and Tom Burton, whether municipalities would like to be on the CASA board.

- b. **Point out the co-chairs/presenters for the September 22 meeting:** Jillian will represent the committee at the AAC meeting on September 22. Linda will help as facilitator in this meeting.

4 Next Steps

Action 4.1: Linda will facilitate the AAC meeting on September 22 in collaboration with the AAC co-chairs.

Action 4.2: Jillian will give a brief introduction of the committee's discussion at the AAC meeting on September 22.

Action 4.3: CASA members will meet with AAC co-chairs to draft the relevant agenda items for the AAC meeting on September 22.

5 Adjournment

The meeting adjourned at 11:15 a.m.